

! IMPORTANT

Films that do not adhere to these guidelines will carry consequences that may result in sanctions including, but not limited to, a grade reduction, failure of the course, loss of use of SFTV equipment and facilities, loss of screening privileges, and/or review by the LMU Academic Honesty Review Committee and/or Student Conduct.

COURSE REQUIREMENTS

- Direct two 2-4-minute scenes.
- Scene One will be selected from a film or play and is not an original piece. It will be directed in class as a live reading/rehearsal with actors cast from classmates.
- Scene Two may be an original work or scene from a film or play. It will be filmed outside of class time and presented in class as an edited video presentation.
- Complete other directing exercises per the instructor.

FILMING REQUIREMENTS

- Adhere to current Production Administration Team (PAT) and LMU Risk Management safety guidelines, including releases and permits.
- Submit faculty-approved proposals and pre-pro to TAP for PAT review **before** entering hard prep.
- PAT approval may take 5 business days to 2 weeks — plan.
- Review the SFTV Production Handbook for full safety and production requirements.
- On-campus locations are unavailable during campus blackout dates (SFTV stages excluded).
- No minors or animals; no weapons, stunts, or filming in moving cars. Drones are prohibited.
- No filming in open bodies of water (ocean, lake, pool). Bathtub/shower scenes reviewed case-by-case.
- Earn all required Safety Badges.
- Do not shoot scenes outside the faculty/PAT-approved script using class equipment or insurance — this is an academic honesty violation.
- Students must receive a C or higher in PROD 379 to advance. Students who earn less than a C may repeat the course.

TECHNICAL SPECIFICATIONS

- Shoot on the designated SFTV Intro Sony camera, a personal cell phone, or a non-SFTV camera available to the student.
- Use any editing platform — SFTV officially supports Adobe Premiere and Media Composer.
- Favor stories that use available/practical light.
- Shoot at a resolution your editing system can handle (1080p or 2K recommended). UHD resolutions may add workflow issues, including increased transcode/render/export times. If shooting UHD, editing with proxy files is advised.

BUDGET-IMPACT ELEMENTS

These require additional budgetary resources — plan early:

- Stunts
- Filming in cars / while driving
- Filming in water
- Filming intimacy
- Use of minors and animals
- Mechanical effects
- Various off-campus locations

Review the Production Handbook for all requirements.

DON'T FORGET

“Dwell in Possibility.”

— Emily Dickinson